

Appendix B: Baseline Biological Sample and Shipment Notification Form

Please email the form on or prior to the date of shipment.

To: Diont'e Keys Email: alzstudy@iu.edu Phone: 1-800-526-2839

General Information:

From: _____
 Phone: _____

Tracking #: _____
 Date: _____
 Email: _____

Study: HEAD **Visit:** BASELINE

Site ID: _____ **PTID:** _____

Kit #: _____ **KIT BARCODE**

Sex (circle one): M F **Year of Birth:** _____

Blood Collection:

Date Drawn: _____ [MMDDYY]	Time of Draw: _____ [HHMM]
Last date subject ate: _____ [MMDDYY]	Last time subject ate: _____ [HHMM]

Lavender Top Whole Blood Tube (6 ml)				RNA (PAXgene™ Tube)			
Original volume drawn:	_____ mL	Time EDTA tube placed in freezer:	_____ [HHMM]	Original volume drawn:	_____ ml	Time PAXgene™ tube placed in freezer:	_____ [HHMM]

Blood Processing:

Serum (Red-top) Tube (10 mL)			
Time spin started:	_____ [HHMM]	Number of 1.5 mL serum aliquots created (red cap):	_____
Duration of centrifuge:	_____ Minutes	If applicable, volume of residual serum aliquot (less than 1.5 mL in blue cap):	_____ mL
Temp of Centrifuge: _____ °C	Rate of centrifuge: _____ x g	If applicable, specimen number of residual serum aliquot (last four digits):	_____
Original volume drawn:	_____ mL	Time aliquots placed in freezer:	_____ [HHMM]
Time aliquoted:	_____ [HHMM]	Storage temperature in freezer:	_____ °C

Plasma & Buffy Coat (Lavender-top) Tube (10 mL)			
Time spin started:	_____ [HHMM]	Rate of centrifuge:	_____ x g
Duration of centrifuge:	_____ Minutes	Time aliquoted:	_____ [HHMM]
Temp of Centrifuge: _____ °C		Number of 1.5 mL plasma aliquots created (purple cap):	_____ x 1.5 mL
Original volume drawn - EDTA #1	_____ mL	If applicable, volume of residual plasma aliquot (less than 1.5 mL in blue cap):	_____ mL
Original volume drawn - EDTA #2	_____ mL	If applicable, specimen number of residual plasma aliquot (Last four digits):	_____
Original volume drawn - EDTA #3	_____ mL	Time aliquots placed in freezer:	_____ [HHMM]
Original volume drawn - EDTA #4	_____ mL	Storage temperature in freezer:	_____ °C
Original volume drawn - EDTA #5	_____ mL		
Aliquot volume – Buffy coat #1	_____ mL	Buffy coat aliquot #1 (last four digits):	_____
Aliquot volume – Buffy coat #2	_____ mL	Buffy coat aliquot #2 (last four digits):	_____
Aliquot volume – Buffy coat #3	_____ mL	Buffy coat aliquot #3 (last four digits):	_____
Aliquot volume – Buffy coat #4	_____ mL	Buffy coat aliquot #4 (last four digits):	_____
Aliquot volume – Buffy coat #5	_____ mL	Buffy coat aliquot #5 (last four digits):	_____

Notes: